



**Bilingual Senior Coordinator – Anti-Racism Project
Temporary Full-time Contract until September 29th, 2023**

OCASI - Ontario Council of Agencies Serving Immigrants
Toronto, Ontario

Overview

Are you a bilingual coordinator with a desire to develop an anti-racism framework and strategy for OCASI member agencies? Then come work with us to help drive change in the Ontario immigrant and refugee-serving sector.

Who are we looking for?

We are looking for a dynamic bilingual (French and English) senior coordinator with a sound understanding and commitment to anti-racism and confronting anti-Black racism, who enjoys engaging with diverse people to work collaboratively for systemic change.

KEY RESPONSIBILITIES

- Develop an anti-racism framework and strategy for OCASI member agencies, principally by implementing the recommendations from OCASI's recent environmental assessment on Advancing Racial Equity in the Immigrant and Refugee serving sector:
- Develop an overarching anti-Racism and confronting anti-Black racism strategy outlining sector-wide missions, values, and goals to be adopted by all members.
- Develop a public awareness and anti-racism campaign to foster engagement and awareness in the effort to eliminate racism in Ontario.
- Determine and establish education and competency training opportunities and needs as required by staff, leaders, and board members.
- Determine capacity needs at the level of leadership and boards of directors to support the implementation, execution, and sustainability of ongoing anti-racism work.
- Foster community building, collaboration, and resources through focus groups, town halls, member-only community spaces.
- Support the development of data and reporting procedures to facilitate the collection of voluntary data to keep abreast of incidents and experiences of racism in the sector.
- Create added content and expand OCASI's current website and resources to support ongoing anti-racism work in the immigrant and refugee serving sector. Content should be accessible and available in multiple languages.

REQUIRED QUALIFICATIONS:

- Relevant post-secondary degree (e.g. social sciences) or the equivalent acceptable combination of education and experience working in the non-profit human services sector.
- Demonstrated project management and implementation skills in the non-profit human services sector, staff supervision, budgeting, collaboration with diverse partners, and meeting multiple project deadlines.
- Demonstrated knowledge of the immigrant and refugee-serving sector – preferably Ontario – knowledge of systemic barriers in immigrant and refugee settlement and resettlement, and understanding of anti-racism and countering anti-Black racism.
- Demonstrated experience championing, and developing and delivering anti-racism and anti-oppression training.

- Demonstrated skills and experience in clear verbal and written communication in English and French for diverse audiences (example: immigrant and refugee serving sector, partners, funders).
- A team player who can take the initiative and work independently, and is committed to the OCASI mission.

Preferred experience:

Preference will be given to persons from Indigenous, Black, and other racialized communities.

Details:

- Some overnight travel within Canada may be required, if and when permitted by public health safety requirements.
- Remote work is possible.
- This is a full-time contract position based on 35 hours per week until September 29th, 2023.
- Salary is \$56,342 plus benefits, unionized with Unifor Local 87M

How to apply:

Send a cover letter and resume with Bilingual Senior Coordinator – Anti-Racism Project in the title by November 30th, 2021 to: Hiring Committee, OCASI at gethired@ocasi.org.

OCASI is committed to Employment Equity. We especially welcome applications from members of racialized groups, Indigenous persons, persons with disabilities, persons of diverse sexual orientations and gender identities and others with the skills and knowledge to productively engage with diverse communities. We are committed to achieving full accessibility for persons with disabilities by arranging for any necessary accommodations.

We thank all applicants for applying however, we regret only the candidates selected for an interview will be contacted. No telephone inquiries please.