

## **Coordinator, Community Education – Gender-Based Violence (GBV) Project**

Are you a Coordinator with community education experience with gender-based violence projects? Do you want to play a key role collaborating with immigrant and refugee-serving sector staff, leaders, and those in related fields to support gender-based violence projects? Then come work with us to as a Coordinator, Community Education for our Gender-Based Violence Projects.

We are looking for a dynamic coordinator who wants to play a key role with the Immigrant and Refugee Neighbours Friends and Family Campaign (IRCNFF) by promoting NFF's bystander awareness campaign by training champions (peer leaders) across Ontario to work in their local communities and community-based agencies to raise awareness on gender-based violence and involve community members to learn more about GBV, local resources and start conversations in their communities on how to prevent GBV.

### **What are the key responsibilities for the Coordinator, Community Education – Gender-Based Violence Project?**

- Recruit champions to become peer leaders in their communities to do education and outreach on gender-based violence
- Coordinate the development and delivery of a champions/peer education training on gender-based violence, bystander responses, community engagement and outreach
- Provide ongoing support to champions by coordinating teleconference and in-person meetings
- Develop and implement a series of webinars for sector professionals as well as champions on topics related to GBV and its intersections
- Manage the Immigrant and Refugee IRCNFF website and all social media for the IRCNFF campaign including Twitter and Facebook pages to update content and highlight the work of the champions
- Coordinate roundtables to highlight community engagement model and Champions work as well as discussion of how to prevent and respond to GBV in immigrant and refugee communities
- Develop and implement strategies to encourage and obtain stakeholder and/or community support
- Coordinate all aspects of the project, monitor budget, write reports, prepare documentation to secure project funding, prepare and manage contracts with consultants and contractors; liaise with community stakeholders

### **Required Qualifications:**

- Relevant post-secondary diploma or degree (e.g. social science, social work, community development, immigration & settlement studies) or the equivalent acceptable combination of education and experience working in the non-profit sector with a focus on organizational development and change, capacity building and training
- Minimum 3 years of experience in a similar role as a coordinator working in a non-profit or community-based agency in areas of gender-based violence or women's services organization
- Extensive experience in developing and facilitating trainings and workshops on gender-based violence
- Extensive knowledge of GBV issues, survivor-led projects and challenges in the newcomer and refugee communities in Canada
- Ability to work with newcomer communities and NSRI women and survivors in a trauma-informed, de-colonial and respectful manner

- Strong analysis of power, privilege and positionality and how to ensure that oppressive power dynamics are not replicated through the program activities
- Demonstrated commitment to principles of social justice, cultural competency and equity and inclusion
- Demonstrated experience in program coordination including program planning, developing work plans, priority settings, keeping track of expenses, writing reports to funders and evaluation
- Excellent written and verbal communication skills including the ability to communicate effectively with a wide range of stakeholders and influence decision-makers
- Strong relationship building and networking skills as well as the ability to establish rapport with members, partners, staff, students and volunteers
- Excellent interpersonal skills including the ability to consult and collaborate
- Ability to function in a multidisciplinary, culturally diverse workplace and work with a wide range of client groups
- Detailed-oriented with strong organizational skills to meet tight deadlines and demanding schedules
- Good judgement, problem solving and conflict resolution skills
- Ability to work both independently and as part of a team environment
- Good computer skills, proficient with MS Office applications and experience utilizing social media tools to promote projects/campaigns

**Details:**

Salary is \$51,220 plus benefits, unionized with Unifor Local 87M

**How to apply:**

Send a cover letter and resume with the subject line Coordinator, Community Education – Gender-Based Violence Project by May 6<sup>th</sup>, 2022 to: Hiring Committee, OCASI at [gethired@ocasi.org](mailto:gethired@ocasi.org).

*OCASI is committed to employment equity. While voluntary, we encourage you to indicate in your application if you are an Indigenous person, Black, racialized, a woman, or a person with a disability. We are committed to achieving full accessibility for persons with disabilities by arranging for any necessary accommodations.*

*We thank all applicants for applying however, we regret only the candidates selected for an interview will be contacted. No telephone inquiries please.*